

Appendix B: Pre-Job Briefing Checklist for Live Electrical Work

Date: _____

	Name	Title
Person Authorizing Work		
Qualified Employee(s)		

Review and discuss the following with the qualified employees to be performing the assigned task.

1.) Description of Task to be performed:

2.) Electrical hazards associated with the work tasks:

3.) Safe Work Practices/Procedures that shall be followed:

4.) Any special precautions required by working conditions:

5.) Energy sources to be controlled:

6.) PPE required for the Job:

PRE-JOB BRIEFING SIGN OFF – INVOLVED EMPLOYEES

JOB POSITION	PRINT	SIGN

By: _____ Date / Time: _____