

Scaffold Inspection Criteria & Tags

A competent person shall inspect each scaffold daily, prior to use using the following criteria. Once complete, the competent person shall complete the appropriate scaffold tag (red, green) and attach it to the scaffold.

BEFORE USING THE SCAFFOLD

- Has this work location been examined before the start of operations and have all appropriate precautions been taken (e.g. checking for: overhead objects, falling/tripping hazards, uneven ground)?
- Will fall protection be required when using this scaffold?
- Has the scaffold been set up according to the manufacturer's instructions?

GENERAL RULES FOR ALL SCAFFOLDS	YES	NO	N/A
Scaffold components can support at least 4x their maximum intended load.			
Scaffold is fully planked – No more than 1" gap between planks.			
Platform is at least 18" wide (12" on pump jacks).			
Guardrails are used or personal fall arrest system is used if work height > 10'. Guardrail system: Toprail <input type="checkbox"/> Midrail <input type="checkbox"/> Toeboard <input type="checkbox"/> Posts <input type="checkbox"/>			
Scaffold is 14" or less from face of work, if workers remove front guardrails.			
Planks don't extend past the ends of the scaffold frame more than 12".			
Casters are locked before work begins.			
Work platform is free of clutter, mud, snow, oil, or any tripping hazard.			
Scaffold is located at least 10' from any power line.			
If the scaffold is defective, has it been removed from service and tagged out?			
GENERAL RULES FOR SUPPORTED SCAFFOLDS	YES	NO	N/A
Height to base width ratio is < 4:1 - no guying, ties, or braces required			
Height to base width ratio is > 4:1 – restrained by guying, ties, or braces			
All scaffold frames and uprights use base plates (mud sills required if on dirt)			
Footings are level, sound, and rigid. No settling has occurred.			
Unstable objects (e.g blocks, bricks, buckets, etc) not used as work platforms or to support scaffolds.			
Riggers secured and installed correctly.			
GENERAL RULES FOR ACCESS	YES	NO	N/A
No more than 2' step up or down or a 14" step across to get on/off a platform.			
Ladder first rung is not more than 24" above the ground.			
Hook-on and attachable ladders are designed for the scaffold.			
Add-on ladders must have rung of at least 11 ½ ".			
Built in ladders (part of scaffold frame) must have rung of at least 8".			
Rungs line up vertically entire height of scaffold.			
Cross braces are not used for climbing up or down the scaffold.			