Campus Incident—Thumb Tip Amputation RISK MANAGEMENT & SAFETY		
Date: Category: RMS Contact:	September 2016 Machine Safety Mike McCauslin, mmccausl@nd.edu	Contact RMS: Tel: 1-5037

## Description

An employee's right thumb tip was amputated while attempting to perform routine preventive maintenance on a return fan. The return fan had been de-energized, but was "free wheeling" due to building air flow as the supply had not been deenergized. While removing the fan guard, the employee's glove was pulled into the rotating flywheel amputating the right thumb tip without bone loss. The employee was treated at a local hospital.

## Findings

- The employee and a partner were performing routine maintenance on the return and exhaust fan motors.
- The return fan was de-energized but not locked out.
- The supply fan was not de-energized.

## **Root Causes**

- The hazard of the rotating belt and wheel was not recognized by the employee.
- The guard to the fan was removed before rotation had stopped.
- The employee did not de-energize and lock out the supply fan causing a "free wheeling condition".
- Equipment specific lock out tag out procedures were not available.

## **Recommended Actions**

- Conduct lock out tag out refresher training for authorized employee.
- Provide equipment specific LOTO procedures and post at equipment.
- Evaluate sources for multiple LOTO issues and "free wheeling" conditions.
- Review and revise LOTO program auditing process as necessary.
- Review and revise the LOTO program accordingly.