



SAFETY NOTICE

Lab Hood Evaluation Process

RISK MANAGEMENT & SAFETY

Date: September 2015
Category: Laboratory Hoods
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Contact RMS:

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Important Notice – Laboratory Hood Evaluations

RMS, with support from the Laboratory Safety Advisory Committee and Utilities and Maintenance, is instituting a process to verify laboratory hood (fume hood) operation. Laboratory hoods are critical engineering controls that provide protection to laboratory personnel. It is imperative that these function properly.

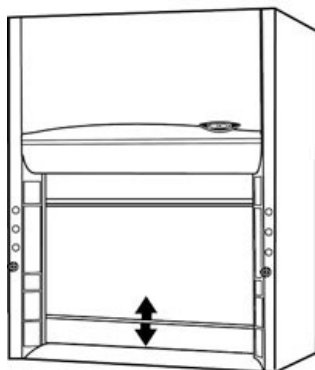
This process provides required face velocities, a means of testing the hoods, and actions to be taken should the hood not meet established requirements.

After RMS tests a hood, the Principal Investigator and the Laboratory Safety Contact will be informed of the results as to whether it meets or does not meet the requirements. If the hood does not meet the requirements, RMS will also notify Utilities and Maintenance. Hoods that meet the requirements will be labeled indicating proper sash height and other information.

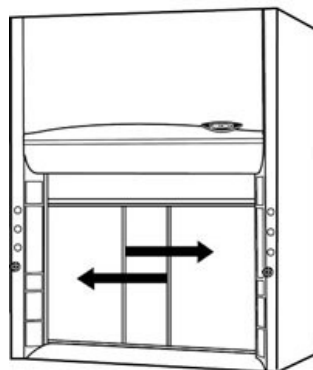
In cases where the hood is unsafe to use due to face velocities that are too low or too high, the hood will be posted with a sign stating “Do Not Use”. Utilities and Maintenance will be immediately notified so repairs can be initiated.

The procedure, including examples of the notices, can be found on the Risk Management and Safety website ([link](#)).

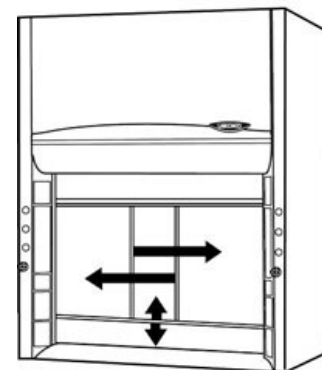
Vertical Sliding Sash



Horizontal Sliding Sash



Combination Sliding Sash



All safety communications can be found at <http://riskmanagement.nd.edu/safety-alerts/>.