Record of Receipt Log of Controlled Substances

Vendor invoices and DEA Form 222 (Schedule I & II only) should be kept along with this record. For each purchase, the invoice shall bear the handwritten date of receipt and accompany this purchasing record.

Registrant Name (print):_____ DEA Number:_____

Storage Cabinet (Room/Building): _____ Schedules: _____

Date Received	Received By (Print)	Received By (Signature)	Name of Substance	Amount Received	Supplier and DEA Number	Invoice or Shipping Document #

Receipt Logs for schedules I & II must be maintained separately from schedules III-V. Invoices and copies of DEA Form 222 should be retained with receipt records.