Laboratory Start Up

Procedure Overview
Purpose

• To help new faculty conducting laboratory research establish a safe and regulatory compliant laboratory environment
• To help integrate new faculty into the departmental safety program
Responsibilities

• Departments
  – Notify Risk Management and Safety (RMS) when new faculty who will be doing laboratory research have been hired.
  – Provide new faculty with New Faculty Checklist.

• Laboratory Director or Principal Investigators
  – Complete New Faculty Checklist and provide RMS a list of all hazardous materials that will come to campus.
  – Ensure decontamination, as appropriate, is completed prior to bringing equipment to campus.

• RMS
  – Conducts initial joint assessment before research begins.
  – Acts as information resource
Accepting Laboratory Space

• Principal Investigator (PI) shall walk through the lab and accept or reject any remaining chemicals and/or equipment
  – PI shall request their department to remove any unwanted legacy equipment or chemicals.
  – Any legacy chemicals or equipment that the PI accepts becomes the sole responsibility of the PI.